

**Engineering Student Council
Funding Policy
Academic Year 2021-2022**

ESC Funding Guidelines:

The maximum amount that can be requested by any Club is \$1000. Engineering Student Council (ESC) will not fund any Club more than \$1000 for the academic school year.

ESC will not fund any travel while the University continues to suspend non-essential university sponsored travel.

ESC will not fund any non-essential in-person events until further notice. Funding for essential events will only be given in extreme circumstances. The Club applying for funding for essential in-person events must explain how the event the Club is hosting is considered essential and what circumstances warrant this event to be necessary. Furthermore, explain how [Physical Distancing](#) guidelines will be enforced during the event.

If a Club hosts an event using ESC funding and the event is deemed to be in violation of Physical Distancing guidelines, the Club will lose all opportunities for funding for the remainder of the academic year, regardless of the essential nature of the event.

Requesting funding is no guarantee that the total amount requested, or any amount requested, will be distributed to the Club.

For this academic year, funds will only be disbursed via check. Funds will only be disbursed by ESC to the account of the Club receiving funding. Funds will not be disbursed by ESC to an individual member of the Club.

Deadlines:

The Deadline to submit funding proposal forms for the specified round of funding is 5 PM MST on the listed due date. Any funding proposals received after the specified Deadline will not be considered in the corresponding round of funding and will instead be considered in the successive round. If a circumstance should arise that prevents the Deadline from being met, please contact Sehrish Choudhary at escvpfinance@gmail.com to discuss options for the funding proposal to be considered in the desired round of funding.

The proposal Deadlines for Fall of 2021 are as follows:

- Friday, November 12th, 2021 @ 5 PM MST

Please allow ESC at least 5 business days after the scheduled Deadline to disburse the

clubs. Club Obligations:

If ESC is funding an event, then a Funding Event Review Form must be submitted along with 3 JPEG photos from the event to escuofa@email.arizona.edu no later than TWO WEEKS after the event. This is a way for ESC to publicize some of what we do and helps garner more company interest in sponsorship.

In order to qualify for ESC Funding, Clubs MUST:

- be both ESC and ASUA recognized,

- have all current club information of record with ESC,
- Not request any more than the amount of funding remaining available to their club.

Any questions should be directed to escvpfinance@gmail.com