

## **ESC Funding Guidelines**

### **Engineering Student Council Funding Policy Academic Year 2022-2023**

The maximum amount that can be requested by any Club is \$1000. Engineering Student Council (ESC) will not fund any Club more than \$1000 for the academic school year.

ESC will not fund any travel while the University continues to suspend non-essential university-sponsored travel.

Club events using ESC funding must be accessible to all students in the club. For example, a dinner with just executive board members of a club would not qualify for funding. An event that will be open to all club members and aligns with the purpose of your club would qualify for funding.

Requesting funding is no guarantee that the total amount requested, or any amount requested, will be distributed to the Club.

For this academic year, funds will only be disbursed via check. Funds will only be disbursed by ESC to the account of the Club receiving funding. Funds will not be disbursed by ESC to an individual member of the Club.

#### **Deadlines:**

The Deadline to submit funding proposal forms for the specified round of funding is 5 PM MST on the listed due date. Any funding proposals received after the specified Deadline will not be considered in the corresponding round of funding and will instead be considered in the successive round. If a circumstance should arise that prevents the Deadline from being met, please contact Rachel Turner at [escvpfinance@gmail.com](mailto:escvpfinance@gmail.com) to discuss options for the funding proposal to be considered in the desired round of funding.

The proposal Deadlines for Spring 2023 are as follows: - Wednesday, November 23th, 2022 @ 5 PM MST

Please allow ESC at least 5 business days after the scheduled Deadline to disburse the funds.

#### **Club Obligations:**

In order to qualify for ESC Funding, Clubs MUST:

- Be both ESC and ASUA recognized.
- Have all current club information on record with ESC.
- Not request any more than the amount of funding remaining available to their club.

\*Any questions should be directed to [escvpfinance@gmail.com](mailto:escvpfinance@gmail.com)\*